



HYATT
REGENCY®

COCONUT POINT
RESORT & SPA

5001 Coconut Road, Bonita Springs, Florida 34134

OUTGOING BOX CHARGE FORM

The Resort Shipping Charges are as follows:

Pre Labeled Boxes:

The hotel will hold boxes for next day UPS or FedEx pickup. There will be a **handling fee of \$25 Per Box** for all PRE Labeled Boxes.

Boxes Requiring Labels:

The hotel works directly with Fedex and can provide Labels generated via Fedex.com. The hotel will not provide Hand Written Labels. All Outgoing Labels will be printed via Fedex.com. All boxes will be shipped Express Saver Service. **You will be charged the Published Fedex rate PLUS a \$25 Handling Fee per box.** If you require an Overnight Shipment you must speak directly with a member of the Purchasing Team to pre-arrange.

Freight Shipments:

The hotel will not supply boxes and shipping supplies.

Complete this form and leave boxes at your table. A hotel representative will retrieve your boxes and the form. All Charges will go to the Guest Room. If you are not a guest of the hotel please call 239-390-4250 to make arrangements for payment. ***Boxes will not ship without proper payment.*** Boxes will go out the following business day.

GUEST NAME _____ **ROOM NUMBER** _____

Address for Non Pre Labeled Boxes

Name _____

Address _____

Phone Number _____

By Signing below I authorize Hyatt Regency Coconut Point Resort and Spa to Bill my Credit Card on file as per the charges referenced above

Signature _____

Total Number of Boxes _____